

## Ivy Road Primary School

### Marking and Feedback Guidelines

#### Early Years

- A star should be used to indicate success. This should be related to the learning objective.
- In Reception wishes should be introduced to children during the Spring and Summer terms. This should be used as appropriate for individual children.

#### KS1 and KS2

- Children should self assess their work using a traffic light
- Work should be marked using red pen and pink and green highlighters.
- If a child has met the learning objective then the learning objective should be highlighted green and evidence should be highlighted throughout the piece of work e.g. LO To write a description using adjectives. If this learning objective is highlighted green then some examples of adjectives from the child's work should also be highlighted green.
- When a child has not met the learning objective a positive aspect of their work should be noted using a star and that aspect of the work should be highlighted in green.
- Up to three incorrect spellings should be identified in work. They should be underlined and sp should be written in the margin. The correct spellings should be written at the bottom of the work. Each word should be written in full and then with some letters missing so children can copy the word then fill in the missing letters.
- A wish should be used to extend learning. This may be in the form of asking the child to improve an aspect of their work or a challenge. Wishes should be used daily in Literacy and Numeracy and as appropriate in other subjects.
- If an aspect of a child's work needs to be identified for improvement a pink highlighter may be used to identify this e.g. adjectives that need to be improved could be highlighted in pink.
- Children should regularly be given time to reflect on their work and respond to the given feedback.
- Children in Years 2-6 should use a purple 'polishing' pen to respond to feedback and improve their work.
- When children have responded to their feedback they should write their initials on the work.
- Responses to feedback should be checked. Responses should be ticked to indicate success.
- The following codes should be used to indicate support in a lesson:
  - V - verbal feedback
  - T - worked with teacher
  - TA - worked with a member of support staff
  - I - independent work with no support
- If a piece of work has been used to update Target Tracker this should be indicated using a highlighted dot in yellow. In Literacy an R or W should be used to indicate whether the evidence is for reading or writing assessment.

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